

UNAPPROVED DRAFT 1/5/18	BOARD APPROVED 1/10/18	CORRECTIONS
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**ADDISON NORTHWEST SCHOOL DISTRICT**  
**Board of Directors' Budget Meeting**  
**Wednesday, January 3, 2018**  
**6:00 PM**  
**Vergennes Union High School**

**Minutes of the Meeting**

**Board:** Addison George Lawrence  
Ferrisburgh George Gardner, Finn Yarbrough  
Panton Diana Raphael  
Vergennes Sue Rakowski, Chris Cousineau, Mark Koenig, John Stroup  
Waltham Tom Borchert

**Administration:** JoAn Canning, Matt DeBlois, Travis Park, Beth Brodie, Stephanie Taylor, Elizabeth Atkins, Kara Griswold

**Guests:** Nancy Ambrose, Lynne Rapoport, Rose Wenzel, Andy Kirkaldy, Tara Brooks

**Call to Order:**

The meeting was called to order at 6:00 p.m. by Chair Rakowski.  
Motion was made by G. Gardner, seconded by M. Koenig, to accept the agenda as presented.  
So voted and motion carried.

**Public Communication:**

None this evening.

**Superintendent Report:**

**FY 19 Budget Presentation** – Superintendent Canning gave a presentation on how the proposed budgets align to Board policies and the vision statement. Two budget scenarios were presented: 1) Level Program; 2) Level Funded.

Level Program Budget – Includes all supports, services and personnel as is presently in FY 18 budget. This budget would increase the already estimated tax increase by AOE.

Level Funded Budget – This budget is the same dollar amount as FY 18 (\$21,116,289)

Administration could accomplish this with the following reductions:

- 3 elementary teachers
- .55 FTE elementary professional positions
- 3.2 FTE support staff positions
- .6 Administration positions

This budget is based on suggestions from administration, moving items to appropriate budget codes and adjusting for current needs. At the next meeting, administration will bring forward

the revenue picture including information on the District anticipated surplus. Using the appropriate surplus number, administration is planning to bring in a level funded budget that is under the 9.4% increase in taxes as reported by the AOE.

Business Manager Atkins explained the process of how the budget is entered into the system.

Direction from the Board is needed on adding in amounts for staff appreciation costs and volunteer background check fees. Also how to budget for the Capital Improvement Bond.

The Board asked the administration to bring a level of detail for the Level Funded Budget (what is included/excluded) and have current and proposed student ratios (student:teacher and student:staff).

**Adjournment:**

Motion was made by G. Gardner, seconded by F. Yarbrough, to adjourn the meeting at 7:35 p.m.  
So voted and motion carried.

**Next Meeting:**

Wednesday, January 10, 2018 6:00 PM VUHS Library

Submitted by,

*Glory Martin*

Recording Secretary