

UNAPPROVED DRAFT 6/13/18	BOARD APPROVED 8/13/18	CORRECTIONS
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**ADDISON NORTHWEST SCHOOL DISTRICT  
Board of Directors' Meeting  
Monday, June 11, 2018  
6:00 PM  
Vergennes Union High School**

**Minutes of the Meeting**

**Board:** Addison Laurie Childers, George Lawrence  
Ferrisburgh Kristina MacKulin, George Gardner, Laurie Gutowski  
Panton Diana Raphael  
Vergennes Sue Rakowski, Chris Cousineau, Mark Koenig  
Waltham

**Administration:** JoAn Canning, Matt DeBlois, Travis Park, Beth Brodie, Elizabeth Atkins, Kara Griswold, Stephanie Taylor, Jay Stetzel

**Guests:** Martha Kenfield, Rose Wenzel, Lynne Rapoport, Nancy Ambrose, Kathy Alexander, Christopher Bray, Diane Lanpher, Matt Birong, Kathleen Kilbourne, Ruth Hardy, Dylan Stoll, Nick DeVita, Brianne Walsh, Claire Ayer, Tim Ash

Recorded by [RETN](#)

**Call to Order:**

The meeting was called to order at 6:00 PM by Chair Rakowski.  
Motion was made by G. Gardner, seconded by M. Koenig, to approve the agenda as presented.  
Chair Rakowski amended the following:

- Remove second executive session
- Presentations to the Board switch order
- Add Action Item (G) Resolution for FCS Capital Improvement Refunding Note Borrowing Renewal

So voted and motion carried with the amendments.

**Public Communication:**

Legislators Chris Bray, Diane Lanpher, Claire Ayer and Senator Tim Ash were present to update the Board of what's going on currently in the legislature and hear the Board's concerns and ideas on education finance and education spending.

**Presentations to the Board:**

**School Nutrition Collaborative** – K. Alexander, ANESU/ANWSD School Nutrition Collaborative, presented end-of-the-year report showing free/reduced numbers, meal participation, measure of productivity, expense/revenue ratios, and results of how the first year of the collaborative. (Presentation is attached)

**Business Manager's Report** (E. Atkins needed to leave early):

Report stands as presented. L. Childers applauded E. Atkins for the organization of the Student Activities Account and all other aspects of the Business Office. E. Atkins answered clarifying questions from her report. A follow up on transportation costs for next time.

**Presentations to the Board (continued):**

**School Climate and Behavior Data** – N. DeVita, D. Stoll, B. Walsh (ANWSD School Psychologists) and L. Rapoport (Health and Wellness Coordinator) presented data showing student behavior and school climate and explained the social/emotional support provided in the District. (Presentation is attached)

**Action Items:**

**Approve 2018 Series 2 VT Municipal Bond Bank Sale** – Motion was made by G. Gardner, seconded by C. Cousineau, to approve the commitment letter from the Bond Bank for the sale and closing of the bond. So voted and motion carried.

**Approval of Minutes of May 14, 2018 Regular Meeting and Special Meeting** – Motion was made by G. Gardner, seconded by L. Gutowski, to approve the minutes of both the regular meeting and special meeting on May 14, 2018. So voted and motion carried.

**Approval of Bills and Directors' Orders** – Motion was made by M. Koenig, seconded by G. Gardner, to approve the bills and Directors' orders in the following amounts:

Student Activities	\$ 32,722.72
Bills	\$517,407.75
Payroll	\$874,937.58

Discussion ensued. Finance Committee had received a different amount for payroll. L. Childers stated she had two reports. Amount stated is the correct amount. So voted and motion carried.

**Authorize the Superintendent to Offer Contracts** – Motion was made by G. Gardner, seconded by C. Cousineau, to authorize the Superintendent to offer contracts to the following for the 2018-19 school year:

Ed Cook	VUHS Assistant Principal
Kathleen Kilbourne	ACS Interim Principal
Alex Hight	VUHS Physical Education Teacher
Alexis Hodsden	Elementary General Educator

Discussion ensued about the Assistant Principal's responsibility for supervision and evaluation and if he would have a mentor. A mentor has been assigned.

**Authorizing a Fund Transfer from General Fund to Cover a Shortfall in Food Service** – Motion was made M. Koenig, seconded by C. Cousineau, to approve the transfer from the General Fund to cover a shortfall in Food Service up to \$150,000. So voted and motion carried.

**Authorize the Board Chair to Sign Addison Land Deed** – Motion was made by G. Lawrence, seconded by G. Gardner, to authorize the Board Chair to sign the Addison Land Deed. So voted and motion carried.

**Approval of Refunding Note Borrowing Renewal for the FCS Capital Improvement** – Motion was made by G. Gardner, seconded by M. Koenig, to approve the resolution from the Peoples Bank for the FCS Capital Improvement refunding note borrowing renewal in the amount of \$17,858.00 plus interest to be paid in full by the close of FY19. Discussion ensued. So voted and motion carried.

### **Board and Committee Reports:**

**Superintendent's Report** – stands as presented.

**Principals' Reports** – stands as presented. Chair Rakowski thanked the principals for providing the reports each month. D. Raphael recognized Travis Park for his tenure and wished him well in his new position.

**Student Report** – not available this evening.

**Board Reports – Chair:** Chair Rakowski announced that Sheila Soule signed her contract today for ANWSD Superintendent of Schools starting July 1, 2018. Approval for her hiring from the Agency of Education was also received. She was given a three year contract starting at \$125,000 with professional development money for a mentor. Chair Rakowski discussed an August Board Retreat with Sheila focusing on goals and strategic plan. She will also be reaching out to some possible facilitators.

**Hannaford Career Center** – no report this evening.

**VSBA Representative** – L. Childers reported they will be having a retreat this coming Wednesday discussing model equity policy, strategic planning, and statewide teachers health insurance contract. Any resolutions to adopt can be brought to the retreat, and she asked the Board if she should present the Call to Action. Consensus was made.

**Community Engagement Committee** – D. Raphael reported the Committee met on May 17. Donelle Birong, Vergennes Partnership, attended and discussed ways for more collaboration. Two fall community activities are scheduled for October 11 to include table conversations and results discussed at the November 1 event. The Committee would like to see more participation from the Superintendent and principals at meetings. Students surveyed people at the Memorial Day parade about the four words they thought of our community.

**Facilities Committee** – G. Gardner reported the Committee met on June 8, 2018. A review of a graph from G. Lawrence showing the baseline of electricity is going down as the work progresses. More discussion on a solar array for the high school, with a follow up meeting scheduled for June 22, 2018.

**Finance Committee** – L. Childers reported the Committee did not meet. M. Koenig reviewed the bills this month.

**Policy Committee** – Report was sent with the agenda from J. Stroup. G. Lawrence confirmed the schedule for reviewing policies is on task.

**Negotiations Committee** – G. Gardner reported the Committee has approached both Associations (teachers and Support Staff) about the negotiations process. A letter has been received by the Support Staff Association agreeing to start the process at the beginning of the school year.

**Discussion Items:**

Chair Rakowski recognized and thank JoAn Canning for her service the past four years as Superintendent of Schools and wished her well in Kuwait. A gift from the Board was presented to her.

**Executive Session:**

Motion was made by K. MacKulin, seconded by G. Gardner, to go into executive session at 8:18 p.m. for the purpose of discussing a personnel matter (1VSA 313 (a) (1) (F) (3), inviting the Superintendent, because the premature disclosure of which to the general public would put the Board at a substantial disadvantage. So voted and motion carried.

The Board returned to Open Session at 8:30 p.m. No action taken. G. Gardner made the motion to conclude the executive session at 8:30 pm. C. Cousineau seconds. Motion passed unanimously.

**Adjournment:**

M. Koenig made the motion to adjourn the meeting at 8:32 p.m. G. Lawrence seconds. Motion passed unanimously.

Submitted by

*Glory Martin*  
Recording Secretary