

**Facilities Committee Meeting  
Minutes  
December 20, 2017  
ANWSD Office**

Present: JoAn Canning, George Gardner, Jeff Glassberg, George Lawrence, Ken Sullivan, Tom Borchert, Elizabeth Atkins, and Kristina MacKulin

Meeting called to order at 7:45 am

Goal is to talk about a strategy to inform the public about the proposed EEI Energy Performance Contract project and have a both a successful vote for the bond and budget.

Review and discussion of Energy & Security Bond Analysis sheet prepared by Jeff Glassberg.

Discussion on history of buildings maintenance and /previous bonds.

Discussion on the draft article for the newspaper written by Tom Borchert on behalf of the Facilities Committee/ANWSD board of directors. Discussion on sharing the letter in the school newsletters and on the website.

JoAn Canning is going to send the EEI contract to an attorney for review and also ask Jesse Freedman to review the contract.

Jeff Glassberg will contact VT Gas to ask about funding/grants. George Gardner will contact with Efficiency VT to ask about any further grants.

Discussion on starting the engineering work right away; discussion on a pre-contract; discussion on how to fund the engineering work; Ken Sullivan will contact Mike Davey to discuss options for beginning the engineering work. Discussion on how to fund the eginn

See if Mike Davey could put up the engineering fees up front and we could pay him back; propose to Mike to begin he work and we will pay him as the work is done

Meeting adjourned at 8:50am.

The next meeting is January 5, 2018 at 7:30 am.

Submitted by,  
Kristina MacKulin