

**Facilities Committee
Meeting Minutes 4/6/18**

AGENDA

- 1) Select chair and clerk for the year
- 2) Discuss management and handling of performance contract moving forward
- 3) Follow up on solar issues
- 4) Discuss tour of facilities
- 5) Summer school

Present: JoAn Canning, George Gardner, Jeff Glassberg, Ken Sullivan, Elizabeth Atkins, George Lawrence, Tom Borchert, Stephanie Taylor, and Kristina MacKulin via phone.

Meeting called to order 7:37 am

Kristina M. nominates Tom B. Chair; George G. seconds; motion passed unanimously. George G. nominates Kristina M. for Clerk; Tom B. seconds; motion passed unanimously.

It is agreed to continue on the first Friday of the month at 7:30 -8:30 am at the ANWSD officers over the next year.

JoAn C. indicates the performance contract will be signed today with minor changes our attorneys (Primmer, Piper, Eggelston & Cramer) specifically dealing with land and construction issues. There are minor not substantive changes. Discussion on independent oversight and who will be acting as our agent. Typically this person is part of the project from start to finish.

Discussion on the commissioning component of the contract and whether this should be determined before the contract is signed. Discussion on lack of specificity on "brands" of the equipment in the contract. George G. suggests before we sign the contract we should know what the brands are. Ken. S. has spoken with EEI and has a verbal agreement on the brands of equipment with the exception of the heat pump.

Ken S. is working on securing approval of submittals.

Ken S., Elizabeth A. and JoAn C. are meeting to discuss a summer plan for a middle-man because so much of Ken's time will be taken up with the bond work. They are having a meeting about this today.

Ken S. discussion on the roof work and possibility of replacing portions of the high school roof vs. patching. Jeff. G. suggests roof discussion warrants a separate meeting with assessment and photos. Ken wants to have Garland (roof manufacturer) come in and assess all the school roofs and report to the committee at the May and/or June meeting. What capacity does the district have to do additional roof work if it comes up. Per Elizabeth A. we would have to go out to bid for the roof work. Garland has asked 3 roof contractors to submit proposals on the work. The Committee would have to recommend to the board for approval if we want use the capitol fund.

Discussion on the solar portion of the project. Parts of the new roof cannot sustain solar panels. EEI had a Maine company come in this past Monday to look at the roof again related to using solar panels. No

report yet on their findings. The solar panels definitely cannot go on the auditorium roof. There is still a question on whether GMP will let us connect solar panels. George L. suggests looking at a battery storage system. Ken. S. suggests that Mike Davey has more information that he has not been able to share. George L. suggests the name Catamount Solar. Discussion on the use of a Maine company. Ken S. indicates the Maine company specializes in roofing and solar together, unlike the other solar companies. George L. asks should we sign the contract without the solar component since we don't have GMP approval.

Elizabeth A. informs the committee the district is securing a bridge loan with Peoples United Bank from today until August 15. She still needs to secure the bond funding and is waiting on confirmation of the total amount to borrow. Elizabeth A. does not know when the date to apply by is and will get that information to the committee.

Discussion on borrowing options. Discussion on two notes. Discussion on the two figures Elizabeth A. can get quotes on. George G. suggests knowing the brands will be important because it could impact the bottom line.

Stephanie T. presents \$3,100 painting bill for the gym floor and asks if it can be paid by the capitol fund. Discussion on threshold before this fund can be used. Suggestion that it be paid for within VUHS budget. Stephanie notes that she will bring discussion to committee about redoing middle school gym.

Discussion on touring all the facilities. Jeff. G. suggests we put this off until the fall.

Summary of items to determine:

Commissioning
Equipment brands
Structure contract with a base amount, and solar separate
Look at savings related to battery storage – demand/savings

Control Technologies will be doing the security and temperature controls.

Meeting adjourned at 8:40 am.

Next scheduled meeting is May 4, 2018 at 7:30 am ANWSD offices.

Submitted by
Kristina MacKulin