

UNAPPROVED DRAFT 4/28/17	BOARD APPROVED 5/31/17	CORRECTIONS 6/5/17
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**Addison Northwest School District
Board Meeting
Wednesday, April 26, 2017
6:00 PM
Vergennes Union High School – Library**

Board Reps: Addison George Lawrence
 Ferrisburgh: Laurie Gutowski, Kristina MacKulin, George Gardner, Finn Yarbrough
 Panton: Diana Raphael
 Vergennes: Sue Rakowski, Chris Cousineau, Mark Koenig, John Stroup
 Waltham: Tom Borchert

Administration: JoAn Canning, Superintendent; Tonia Mears, Business Manager

Guests: Nancy Ambrose, Susan Oliveira, Martha Kenfield, Ze Anderson-Brown,
 Rose Wenzel

Call to Order:

The meeting was called to order at 6:00 p.m. by Chair Rakowski.
 Chair Rakowski announced an amendment to the agenda to move Action Items E & F to the beginning of that section. J. Stroup requested to remove Policy C2R from the list of Adoption of Policies.

Public Comment:

S. Oliveira asked for copies of the attached documents of the agenda.

 N. Ambrose questioned the recent posting for the Anticipated School Psychologist as a third new position and the need and amount of money being spent for this position. She also expressed her frustration and disappointment of the Board going to impasse with the teacher negotiations.

Board Education:

Superintendent Canning introduced Susan “Zé” Anderson-Brown, Human Resources Business Partner, for a presentation on the core functions of HR. (Presentation is attached)

Board and Committee Reports:

Superintendent’s Report – stands as presented. Superintendent Canning stated the ACS Board will be holding an Annual Meeting on May 25, 2017 and are asking for L. Childers and G. Lawrence to attend as representatives from Addison on the ANWSD Board.

- Discussion of School Based Councils will occur at the retreat in the summer
- Nicole Mace, from VT School Boards Association, will present in May on Robert’s Rules

- Lynne Rapoport, Health & Wellness Coordinator, will present in June on Wellness
- Elementary Transfers – parents will be notified that there will be an intra-school policy during the 2018-19 school year to set the parameters

Principals' Reports – stands as presented. Superintendent Canning will remind the Principal's to include the ANWSD Board on their email list of their newsletters.

Business Manager's Report – reviewed the Transition Grant summary of expenditures.

- Capital Improvement Funds for VUES and VUHS: VUHS shows a fund balance of \$140,000 in the audit for Capital Improvement and the recently approved \$100,000 will be transferred. VUES had two articles approved, funds were never transferred, therefore, no capital improvement funds. Approximately \$45,000. Direction will be needed from the VUES Board.

Community Engagement Committee Report – a draft Vision Statement was distributed.

- Next Steps: Mission Statements from each school. The Committee would like to be a part of the process with the schools. Each school already has Mission Statements and any work should be in conjunction with the Principals.
- Committee next meeting will discuss how to **distribute** the Vision Statement out to the community.

Policy Committee Report – Committee met on April 17

- Only six more policies to review
- Next meeting is on May 17
- Committee discussed a work plan for FY 18 to include the process of 13 policies the Superintendent is to report about annually to the Board and seven policies that the Superintendent is to report publically.
- Procedures need to be compiled for certain policies.
- Community Engagement Committee policy will be discussed at the next meeting.

Negotiations Committee Report – Committee has reached out **to** the Support Staff Association for their first meeting on May 22.

- Teacher negotiations are to continue at the next step to include a third party.

Action Items:

Municipal Retirement Plan – Motion was made by G. Gardner, seconded by J. Stroup, to approve the ANWSD to participate in Group A with the Vermont Municipal Retirement System. So voted and motion carried.

Performance Contract – Motion was made by T. Borchert, seconded by C. Cousineau, to accept the proposal from the adhoc committee the Performance Contract on the Energy Audit to EEI. Discussion ensued of the proposal process. So voted and motion carried.

Approval of Minutes – Motion was made by F. Yarbrough, seconded by G. Gardner, to approve the minutes of March 22, 2017. So voted and motion carried.

Adoption of Policies – Motion was made by J. Stroup, seconded by L. Gutowski, to adopt the policies as presented, minus C2R. Discussion ensued. Questions about Class Size chart. The chart will be a part of the procedures. Policy D2, first paragraph, last sentence, remove the word “in”. Discussion of language of C2. F. Yarbrough amended the motion to remove Policy C2 for further discussion, seconded by T. Borchert. So voted and amended motion carried.

Original motion was voted on for the remaining policies:

1. C1 Student Records (formerly F5)
2. C5 Firearms (formerly F21)
3. D1 Proficiency Based Graduation Requirements
4. D2 Grade Advancement (formerly G9)
5. D3 Responsible Computer and Network and Internet Use (formerly G11)
6. D4 Title 1 Comparability (formerly G12)
7. D5 Animal Dissection (formerly G13)
8. D6 Class Size (formerly G14)
9. D20Curriculum Development and Coordination (formerly G1)
10. D21Educational Support System (formerly G7)

So voted and motion carried.

Safe Schools Statement – Motion was made by F. Yarbrough, seconded by L. Gutowski to adopt the Safe Schools Statement as read:

"The Superintendent and Directors of the Addison Northwest School District wish to reassure the members of our educational community in these uncertain times. We remain committed to maintaining safe and welcoming schools regardless of race, gender, disability, national origin, documentation, religion, sexual orientation, political orientation, or family income. In addition to compliance with federal law, it is also our moral and ethical duty to protect and to provide an equitable education to all of the students who pass through the doors of our schools."

Discussion ensued. Motion was withdrawn by F. Yarbrough to bring back to the next meeting once a hard copy of the statement had been distributed to the Board for review. Withdrawal accepted by L. Gutowski.

Adoption of Vision Statement – Motion was made by D. Raphael, seconded by K. MacKulin, to adopt the ANWSD Vision Statement as follows:

"We envision a kind, collaborative, and creative community for all that nurtures a diverse and accessible learning environment. Students will flourish as critical thinkers and productive citizens, cultivating resilience in an ever changing world."

So voted and motion carried.

Authorization for the Superintendent – Motion was made by G. Gardner, seconded by F. Yarbrough, to authorize the Superintendent to submit proposals, accept grants and act as Administrator of Federal and State programs on behalf of the ANWSD. So voted and motion carried.

Discussion Items:

Staff Appreciation Week – Individual Boards are doing something for each school. Discussion of what occurs by whom. The ANWSD Board will plan to do something for next year. Chair Rakowski will comprise a letter from the Board as appreciation to the staff.

Next Meeting Agenda Items:

- Nicole Mace (Robert's Rules)
- Auditor selection
- Work Plan
- Safe Schools Statement
- Charges for Facility and Finance Committees
- Policies

The next meeting is scheduled on May 24 which is a conflict with a concert at the high school. Discussion ensued to change the date. Next meeting is scheduled for May 31 at 6:00 p.m. in the VUHS Library.

Executive Session:

Motion was made by M. Koenig, seconded by L. Gutowski, to go into executive session at 7:51 p.m. to discuss matters relating to contract negotiations, the premature disclosure of which to the general public would put the Board at a substantial disadvantage, inviting the Superintendent. So voted and motion carried.

T. Borchert motion to end the executive session at 8:20 pm. J. Stroup seconds. Motion passed unanimously. No action taken from the executive session

T. Borchert motion to go into executive session to discuss a personnel matter at 8:21 pm. L. Gutowski seconds. T. Borchert motion to end the executive session at 8:31 pm. M. Koenig seconds. Motion passed unanimously. No action taken from the executive session.

Adjournment:

With there being no further business to discuss, the Chair declared the meeting adjourned at 8:32 p.m.

Respectfully submitted,

Glory Martin, Recording Secretary