

UNAPPROVED DRAFT 3/23/17	BOARD APPROVED 4/26/17	CORRECTIONS
-----------------------------	---------------------------	-------------

**Addison Northwest School District
Board Meeting
Wednesday, March 22, 2017
6:00 PM
Vergennes Union High School – Library**

Board Reps: Addison Laurie Childers, George Lawrence (6:06)
Ferrisburgh: Laurie Gutowski, Kristina MacKulin, George Gardner
Panton: Diana Raphael
Vergennes: Sue Rakowski, Chris Cousineau, Mark Koenig, John Stroup
Waltham: Tom Borchert (6:04)

Administration: JoAn Canning, Superintendent

Guests: Matt DeBlois, Stephanie Taylor, Jay Stetzel, Martha Kenfield, Lynne Rapoport, Nancy Ambrose, Chris Kayhart

Call to Order:

The meeting was called to order at 6:00 p.m. by Superintendent Canning.

Board Reorganization:

Superintendent Canning asked for nominations for **Chair**.

D. Raphael nominated L. Childers, seconded by K. MacKulin. L. Gutowski nominated S. Rakowski, seconded by G. Gardner. Paper vote was calculated. S. Rakowski succeeded. Hearing no other nominations, L. Gutowski made the **motion** to close nominations and instructed the recorder to cast one ballot for S. Rakowski as Chair. Seconded by G. Gardner. So voted and motion carried.

Vice Chair: Chair Rakowski asked for nominations for Vice Chair.

G. Gardner nominated T. Borchert, seconded by L. Gutowski. Hearing no other nominations, G. Gardner made the **motion** to close nominations and instructed the recorder to cast one ballot for T. Borchert as Vice Chair. Seconded by L. Gutowski. So voted and motion carried.

Clerk: Chair Rakowski asked for nominations for Clerk.

L. Gutowski nominated K. MacKulin, seconded by M. Koenig. Hearing no other nominations, M. Koenig made the **motion** to close nominations and instructed the recorder to cast one ballot for K. MacKulin as Clerk. Seconded by T. Borchert. So voted and motion carried.

Date, Time and Location of Meetings – Superintendent Canning distributed a draft version of the Annual Work Plan for FY18. She recommended holding the monthly meetings on the second

Wednesday of each month at 6:00 p.m. and rotating locations between the schools. Discussion ensued. **Motion** was made by G. Gardner, seconded by C. Cousineau, to hold the regular monthly meetings on the second Monday of each month at 6:00 p.m. and rotation of schools. So voted and motion carried.

Newspaper of Record – Motion was made by T. Borchert, seconded by L. Gutowski, to approve the Addison Independent as the newspaper of record. So voted and motion carried.

Board Committees and Membership – Discussion ensued about having the following committees:

- 1) Community Engagement
- 2) Policy
- 3) Negotiations (Teacher and Support Staff)
- 4) Facilities
- 5) Finance
- 6) School Based Councils

Public Comment:

L. Gutowski thanked L. Childers as being Chair for the past year.

Superintendent Canning stated the next meeting is planned for April 26, which falls during the school vacation. Discussion ensued about changing the date and to include a Special Public Meeting for authorization to borrow money in anticipation of taxes. Decision was to keep the meeting on April 26 and hold the Special Meeting just prior.

Board Education:

Presentation by VUHS Principal Taylor – Principal Taylor gave a presentation of the offerings at VUHS. (Presentation is attached).

Board and Committee Reports:

Superintendent's Report – stands as presented. Question was asked if there is anything in the legislative report to keep watch on. Superintendent Canning suggested keeping watch on the finance pieces. Clarification on Central Office responsibilities that was listed. Superintendent Canning stated these were brief descriptions and need to be updated.

Principals' Report – stands as presented. L. Childers stated she has not seen school newsletters from ACS or FCS.

Community Engagement Committee – reviewed faculty and staff input at last meeting; working on finalizing vision statement at next meeting.

Policy Committee – met on February 20 and reviewed ten policies from the Instruction Section. Next meeting is April 17. There are nine required policies that the Superintendent is to report to the Board on each year. A plan will be worked on to schedule this review. Suggestion to include reporting deadlines to the Annual Work Plan.

Negotiations Committee – next meeting is March 30. Currently, our legal counsel is at the table. Salary will be the primary discussion at the March 30 meeting plus other items.

Action Items:

Approval of Minutes – Motion was made by G. Gardner, seconded by J. Stroup to approve the minutes of the February 27, 2017 meeting. So voted and motion carried.

Adoption of Policies – None this evening.

Develop Committee Charge and Membership – Motion was made by G. Gardner, seconded by G. Lawrence to create the following committees and include the members as follows:

- Community Engagement – L. Gutowski, D. Raphael, C. Cousineau, K. MacKulin, Finn Yarbrough
- Policy – G. Lawrence, L. Gutowski, J. Stroup, T. Borchert
- Negotiations (Teacher and Support Staff) – S. Rakowski, M. Koenig, G. Gardner
- Facilities – G. Lawrence, T. Borchert, K. MacKulin
- Finance – J. Stroup, L. Childers, M. Koenig, C. Cousineau
- School Based Councils – on hold

Discussion on the charges for the Finance and Facilities Committees. So voted and motion carries as presented.

Motion was made by M. Koenig, seconded by L. Gutowski, to have the Finance and Facilities Committees discuss and bring their charges to the Board at the next meeting. So voted and motion carried.

Identify Date for Public Vote on Authorization to Borrow Money in Anticipation of Taxes – Motion was made by G. Gardner, seconded by D. Raphael, to schedule the public meeting on Wednesday, April 26, 2017 at 5:45 p.m. in the VUHS Library; pending availability of Moderator and Clerk. So voted and motion carried.

Adopt a Safe School Statement – not available this evening with F. Yarbrough's absence. Chair Rakowski will contact him and add to the agenda for the next meeting.

Discussion Items:

Communication on Front Porch Forum re: Bullying – Superintendent Canning stated she had spoken with the first person who had commented on Front Porch Forum and it was discovered

there was no record of what happened in school. The District does have a bullying/harassment policy in place with specific procedures that is followed in all schools. A presentation can be planned to outline the policy and procedures and report on bullying stats in all schools.

Next Meeting Agenda Items – April 26, 2017

- School Based Council clarification
- Safe School statement
- Wellness presentation (tentative)
- Policies for Adoption

Reminder – Auditors will be presenting at the ANWSU Board meeting on April 19 at 6:00 p.m. Individual Boards will meet at 6:45 p.m.

Adjournment:

Motion was made by C. Cousineau, seconded by L. Gutowski, to adjourn the meeting at 8:00 p.m. So voted and motion carried.

Respectfully submitted,

Glory Martin

Recording Secretary