

**ANWSD Superintendent Evaluation Committee
Meeting Minutes
10/9/17**

Present: Nicole Mace, VSBA, Emily Simmons, VSBA, JoAn Canning, Sue Rakowski, Diana Raphael, Mark Koenig, and Kristina MacKulin.

Meeting called to order at 3:58 pm. Discussion on how/what portion of the evaluation will be made public and what should remain confidential. In November the board will read the evaluation in executive session.

Diana Raphael motioned to move into executive session for the purposes of discussing a personnel matter at 4:07pm. Mark Koenig second. Motion passed unanimously.

Mark Koenig motioned to end executive session at 4:14pm. Diana Raphael seconds. Motion passed unanimously.

Review of ANWSD draft superintendent job description. The job description will be presented to the entire board to vote on in November. Once it is approved it will be signed and filed in the district office. A few edits were made.

Discussion on continuing process/six month check in with the superintendent for "evaluation" purposes related to budgeting and the superintendent's goals that were set for the 2017/18 year. This would give the board feedback to discuss at the summer retreat in preparation for the next evaluation. This could occur in March via a committee or the entire board.

Discussion on surveying stakeholders for the next evaluation and ideas on how that process would work as well as surveys. We need to have a conversation with the board on how to proceed with future evaluations. Goals would be to have the next evaluation concluded by next August and set goals for the coming school year 2018-19.

Discussion on the vision statement rubric.

Mark Koenig motioned to adjourn at 5:06pm. Diana Raphael second. Motion passed unanimously.

Submitted by
Kristina MacKulin