

UNAPPROVED DRAFT 10/28/16	BOARD APPROVED 11/30/16	CORRECTIONS
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**Addison Northwest School District
Board Meeting
Wednesday, October 26, 2016
6:00 PM
Ferrisburgh Central School – Music Room**

Board Reps: Addison Laurie Childers, George Lawrence
 Ferrisburgh: Laurie Gutowski, Kristina MacKulin
 Panton: Diana Raphael
 Vergennes: Sue Rakowski, John Stroup, Chris Cousineau, Mark Koenig
 Waltham: Tom Borchert (6:10)

Administration: JoAn Canning, Superintendent
 Tonia Mears, Business Manager
 Beth Brodie, FCS Principal

Guests: George Cormier, Financial Consultant; Martha Kenfield, Elizabeth Armstrong

Call to Order:
 The meeting was called to order at 6:00 p.m. by Vice Chair Rakowski.

Public Comment:
 E. Armstrong, resident from Addison, stated she had read the Letter to the Editor from the Board in the Addison Independent and wished to express her concerns of the high costs of living in this District. She has a high appreciation for education, but feels it needs to be re-evaluated, cut back on taxes and bring more people to this area.

Amendments to the Agenda:
 L. Childers asked to add to Action Items 5d to establish a committee for the Superintendent evaluation process. G. Lawrence asked to add to Board and Committee Reports 4f Board Member Report.

Introductions of the Board were made.

Board Education:
Presentation by FCS Principal Brodie – Principal Brodie gave a presentation of the offerings at FCS, goals, community outreach and SBAC results.

Budget Development – Superintendent Canning reviewed a PowerPoint presentation on the FY 18 budget development and presentation. (presentation attached). She introduced G. Cormier,

financial consultant, who reviewed what a budget presentation for a unified union is going to look like. He reviewed the Board responsibilities as described in [VT Statute Title 16 §563 \(11\)](#). He gave the Board three brainstorming questions:

- 1) Looking five years into the future (2022), how do you see the budget presentation looking like?
- 2) What challenges currently exist in the budget presentations?
- 3) What specific components are needed in a budget presentation?

Sample formats from other unified districts will be sent to the Board for review. A request was made for training on budget building.

Board and Committee Reports:

Superintendent's Report – stands as presented. Chair Childers asked for number of students from this District that attend private schools, school choice, home schooled and attend the Christian School. Chair Childers also asked the Board to pay attention to the Food Service deficits in each school. Superintendent Canning replied she will be speaking to the individual boards after audits are completed, if there is a surplus in their budget, to use it towards these deficits.

Principals' Reports – stands as presented. The Board asked to be included on the individual schools email of their newsletters.

Board Committees –

Community Engagement Committee – met on October 18, established ground rules/norms, summarized responses from the Open Houses, working on receiving staff and student input on the vision statement. The top three areas of responses from the Open Houses included 1) Academics and equity; 2) Afterschool opportunities and activities; and 3) Philosophy/identity of new District.

Policy Committee – met on October 6. They will meet again on November 3 to review Section D (personnel). The Committee feels they will meet the deadline to have policies completed by July 1, 2017 transition. VUHS Principal Taylor has joined the committee as an ex officio. Model policies that will need to be reviewed are School Choice, Positive Behavior and Teacher Evaluation.

Negotiations Committee – met on October 25, second joint meeting with Teachers' Association (ANTA) and exchanged proposals. ANTA's proposal has salary information as forthcoming. Ground rules have been tabled to next meeting. Next meeting is scheduled for November 7 from 6-8 p.m. in the VUHS Library. Both proposals have been posted on the District website.

Building Committee Discussion – Discussion on going from individual facilities committee to one. It was noted that the ANWSD Board is not responsible for individual buildings until July 1,

2017. Superintendent Canning stated she has been meeting with each of the custodial staff to work on long range plans to be available to share with the Board. The Board asked for an update on the long range planning and add it to the agenda in January.

Code of Ethics – Chair Childers reviewed the Code of Ethics with the Board, stating these are each board member’s responsibilities serving on the Board. She asked if all were willing to sign. All members present signed an individual Code of Ethics, forms will be kept on file at the Central Office.

Board Member Reports – Chair Childers reported she attended the VSA/VSBA conference last week and attended the workshop on bias training. She would like all board members to receive this training. She also reported she had attended the UVM Outstanding Teacher of the Year ceremony on October 18 honoring Melissa Haggett from VUES and Meghan McGrath from VUHS.

Superintendent Canning asked if all board members had completed the technology survey that was sent out.

M. Koenig gave kudos to Lynne Rapoport, ANWSU Health and Wellness Coordinator, for receiving the Hunger Free VT Innovation and Advocacy Award.

Action Items:

Approval of Minutes – Motion was made by J. Stroup, seconded by L. Gutowski, to approve the minutes of the September 28, 2016 meeting. M. Koenig asked for a correction to be made on page 2 under the Negotiations Committee report, of the next meeting date is November 7, not 3. So voted and motion carried.

Adoption of Policies – Superintendent Canning reviewed the warning process of policies to be adopted and that the VT School Boards’ Association (VSBA) model policies were used to align District policies. J. Stroup explained that the presented policies were recently reviewed and adopted last year and mostly language with name changes was made.

Motion was made by T. Borchert, seconded by M. Koenig, to approve and adopt the following policies as presented:

F40 – Tobacco Prohibition

F41 – Bids, Contracts and Purchases

F42 – Capitalization of Assets

Discussion was made. D. Raphael asked for clarification on procurement. So voted and motion carried.

Motion was made by T. Borchert, seconded by M. Koenig, to approve and adopt Policy F20 – Fiscal Management and General Accountability as presented. Discussion was made. So voted and motion carried, with one nay.

Motion was made by T. Borchert, seconded by L. Gutowski, to approve and adopt Policy F21 – Financial Reports and Statements as presented. Discussion was made. So voted and motion carried.

Motion was made by T. Borchert, seconded by K. MacKulin, to approve and adopt Policy F30 – Budgeting as presented. Discussion was made. So voted and motion carried.

Establish a Committee for Superintendent Evaluation Process – Chair Childers made the **motion** to establish a committee to work on an evaluation system for the Superintendent evaluation along with the ANWSU Board, seconded by M. Koenig. Discussion ensued. D. Raphael and M. Koenig volunteered to attend as guests to the ANWSU Board as they review the process of the evaluation and make suggestions then report back to the ANWSD Board. No committee is needed. Chair Childers withdrew her motion.

Additional Board Meetings – Chair Childers expressed the need for additional meetings of the ANWSD Board each month. Consensus of the Board felt more comfortable to having longer meetings instead of extra meetings.

Discussion Items:

Next Meeting Agenda Items – Norms/Ground Rules; Board Compensation; Policies for Adoption (Section A)

Executive Session:

None needed this evening.

Adjournment:

Motion was made by T. Borchert, seconded by C. Cousineau, to adjourn the meeting at 8:43 p.m. So voted and motion carried.

Next Meeting Date:

Wednesday, November 30, 2016 6:00 PM Vergennes Union Elementary School

Respectfully submitted,

GLORY MARTIN
Recording Secretary