

UNAPPROVED DRAFT 9/13/17	BOARD APPROVED	CORRECTIONS
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ADDISON NORTHWEST SCHOOL DISTRICT

**Board of Directors' Meeting
Monday, September 11, 2017
6:00 PM**

Addison Central School

Minutes of the Meeting

Board: Addison Laurie Childers, George Lawrence
 Ferrisburgh Laurie Gutowski, Kristina MacKulin, George Gardner, Finn Yarbrough
 Panton Diana Raphael
 Vergennes Sue Rakowski, Chris Cousineau, Mark Koenig, John Stroup
 Waltham Tom Borchert

Student Rep: Mason Charlebois

Administration: JoAn Canning, Matt DeBlois, Travis Park, Beth Brodie, Stephanie Taylor, Jay Stetzel

Guests: Martha Kenfield, Rose Wenzel, Nancy Ambrose, Heather Racine, Tara Trudo, Alison Matot, Jeff Glassberg, Carol Kauffman, Sally Conway, Lynne Rapoport, Kathy Alexander

Recorded by [RETN](#)

Call to Order:

The meeting was called to order at 6:00 p.m. by Chair Rakowski.

Adoption of Agenda: Motion was made by L. Childers, seconded by K. MacKulin, to adopt the agenda as presented. So voted and motion carried.

Public Communication:

N. Ambrose stated she is pleased to have a tentative agreement for the teachers. J. Glassberg stated he was pleased to hear of the tentative agreement and approved of the approach used for negotiations. He also stated he received his tax bill and was glad to see the reduction. He reminded the Board to not be afraid to ask for help from the community for committees. C. Kauffman asked for the Board to appoint an informal study committee before any school closures. Chair Rakowski thanked everyone for their comments and addressed C. Kauffman that the Board has not spoken of any school closures and school choice policy will be reviewed this year.

Board Education:

Principal Park welcomed everyone to Addison Central School and introduced T. Trudo, Math Interventionist and A. Matot, Kindergarten teacher who presented "Personalized Learning in Multiage Math Classroom."

Child Nutrition Collaborative – K. Alexander, Child Nutrition Collaborative with Addison Northeast Supervisory Union presented information on the Collaborative how it works and goals of the future.

Board and Committee Reports:

Superintendent's Report – Superintendent Canning shared the new staff video that was shown at Convocation and can be seen on the ANWSD website. Report stands as presented. Chair Rakowski reported she attended Convocation and how well it went. Superintendent Canning answered questions from the Board about her report regarding the hiring protocols.

Business Manager's Report – Business Manager Atkins was not available to attend the meeting tonight. Clarifying questions from the Board on schedules and deadlines; amount left in the Transition grant; and format of the report – account numbers that repeat and the figure in the General Fund. Superintendent Canning will communicate the questions with E. Atkins.

Principals' Reports – Stands as presented. D. Raphael asked if there could be a similar template/content format with the same categories. L. Childers asked for a report from each school on what the PTO groups are doing.

Student Report – M. Charlebois, senior at VUHS, introduced himself and thanked the Board for the opportunity to serve on the board. He reviewed the events of the beginning of the school year at VUHS and upcoming events scheduled.

Board Chair Report – Chair Rakowski stated goals and dates are to be placed on the Annual Work Plan from committees.

Board Committee Reports:

Community Engagement Committee – Katherine Wyckoff, VUHS student, rolled out the Vision Statement to the faculty at Convocation. The Committee will be present at all of the Open Houses to present the Vision Statement. (Elementary schools – September 27; VUHS – September 28, all at 6:00 p.m.)

Policy Committee – Have not met; but will be meeting again soon.

Facilities Committee – Met last Friday with EEI on the Performance Contract and will be meeting again this week. VUHS steps repair has been put on hold at the moment due to proposals received were much higher than expected.

Finance Committee – Committee reviewed the bills and discussed a step by step process for reviewing the bills. L. Childers will meet with E. Atkins to discuss reviewing payroll.

Superintendent Evaluation Committee – Committee met and refined the rubric. A survey will go out to the Board hopefully this week. The Committee will meet on

September 27 and October 9 to review results of the survey, discuss proposed goals for 2018-19, summative report, job description, and discussion of other stakeholders to be involved.

Hannaford Career Center (HCC) Member – K. MacKulin reported she attended the HCC Board retreat with discussion on roles and responsibilities, Superintendent evaluation process, student learning and community outreach and creating a Community Engagement Committee. Their Open House is on September 14 from 6-8 p.m.

Board Reports: None this evening.

Executive Session:

Motion was made by T. Borchert, seconded by G. Gardner, to go into executive session at 8:09 p.m. for the purpose of discussing a personnel matter inviting the Superintendent. So voted and motion carried.

Motion was made by T. Borchert, seconded by F. Yarbrough, to return to Open Session at 8:25 p.m. with no action taken from the executive session. So voted and motion carried.

Action Items:

Approval of Minutes – Motion was made by T. Borchert, seconded by L. Childers, to approve the minutes of the August 14 board meeting and the August 14 Special meeting. So voted and motion carried.

Approval of Bills and Directors' Orders – Motion was made by L. Childers, seconded by G. Gardner, to approve the bills in the amount of \$445,054.33. So voted and motion carried.

Ratification of the Addison Northwest Teachers' Association Contract – Motion was made by G. Gardner, seconded by F. Yarbrough, to ratify the ANWSD Teachers' Master Agreement as a two-year contract. So voted and motion carried.

Authorize Superintendent to Offer Teacher Contracts – Motion was made by G. Gardner, seconded by C. Cousineau, to authorize the Superintendent to offer contracts to the following: Kate Sansom, VUES 6th grade teacher; Bob Field, VUHS Health teacher; and Erin Ackerman, ACS/FCS Library Media Specialist. So voted and motion carried.

Approve Committee Charge for Facility Committee – Motion was made by F. Yarbrough, seconded by J. Stroup, to approve the committee charge for the Facility Committee as follows:

1. Assist the administration in developing sustainable near and long term capital and operational maintenance plans and budgets.
2. Advocate to the board and the community for support of those plans.
3. Serve as an advisory committee for planning and implementing facilities maintenance and improvement priorities on a current basis.

So voted and motion carried.

Motion was made by K. MacKulin, seconded by M. Koenig, to assign G. Gardner as an additional member of the Facility Committee. So voted and motion carried.

Next Meeting Agenda Items:

Discussion of adding possible community members to the Facilities Committee

Executive Session:

Motion was made by T. Borchert, seconded by G. Gardner, to go into an executive session at 8:35 p.m. for the purpose of discussing a personnel matter. So voted and motion carried.

Motion was made by T. Borchert, seconded by G. Gardner, to end executive session at 9:02 p.m. with no action taken. So voted and motion carried.

Adjournment:

Motion was made by T. Borchert, seconded by G. Gardner to adjourn the meeting at 9:03 p.m. So voted and motion carried.

Submitted by,

Glory Martin
Recording Secretary

*****Subject to Board approval**